

**Proceedings of the Governing Body Meeting of Govt. Polytechnic, Dhenkanal held in the Office Chamber of the Collector & District Magistrate, Dhenkanal at 4.00 PM on dt 18.09.2025**

The Governing Body meeting of the Government Polytechnic, Dhenkanal was held in the Office of the Collector & District Magistrate, Dhenkanal at 4.00 PM on dt 18.09.2025.

Following members were present in the meeting.

1. Sri Ashish Ishwar Patil, IAS, Collector & District Magistrate, Dhenkanal
2. Sri Harihar Mohapatra, Jr. Employment Officer representing District Skill Development & Employment Officer, Dhenkanal
3. Mrs Rasmita Behera, Junior Engineer representing Superintending Engineer, R & B Division, Dhenkanal
4. Sri Rajendra Mallick, Assistant Engineer representing Asst. Executive Engineer, GPH, Dhenkanal
5. Sri Jagadish Hybro, Principal, Govt. ITI, Dhenkanal  
(Representing DTET, Odisha, Cuttack & SCTEVT, Odisha, Bhubaneswar)
6. Sri Nalini Kanta Mohapatra, Lecturer, Stage-II, CSE
7. Sri Biswa Ranjan Behera, Sr. Lect. (E &TC)
8. Sri Sudhansu Sekhar Sahoo, Principal, Govt. Polytechnic, Dhenkanal

At the outset, Principal welcomed the Chairman & the members of the Governing body to the meeting and solicited their cooperation for smooth running of the institute. The Chairman took up the meeting agenda wise and following decisions were taken after a detailed discussion.

➤ **Approval for engagement of guest faculty for the academic session 2025-26:**

The panel list of Guest faculties recommended by the subject experts, regular faculties and representative of district administration in pursuance to walk in interview held on 14.07.2025 was approved.

Principal briefed the committee that the institute require minimum 15 number of guest faculties in addition to 14 number of regular faculties. But DTET, Odisha has only approved 09 number of guest faculties for the institute despite of the fact that there has been no regular faculty sanctioned for EEE branch and the intake capacity of the institute has been enhanced from 270 to 300 starting from academic session 2025-26. For smooth conduction of classes and timely completion of academic progress, there is requirement of additional 6 number of guest faculties. Principal proposed to utilize the interest component of the PL for payment of additional 6 number of guest faculties. The Committee approved the proposal to engage the guest faculties.

The committee also approves the proposals of remunerating, Subject Experts for walk-in interview and the Experts on different fields (e.g. industry, banking & finance etc) often invited for conducting workshop/seminars for students, with an amount of Rs. 1000/- (Rs. One Thousand only) per person from PL.

➤ **Renewal of agreement for running Hostel Mess of the Institute.**

At present hostel mess is running by one private firm i.e. M/S Ganapati Intelligence Services, Bhubaneswar. The agency was selected through tendering process in 2023 and the agreement is valid till 30.09.2025.

Based on the feedback from the boarders and suggestion of hostel mess committee, Principal proposed to renew the agreement for another year with same terms and conditions i.c. @ Rs.70.00/ day (Lunch-Rs.32.00/-, Dinner-Rs.26.00/-, Tiffin Rs. 12.00/-).

The Committee approved the renewal of agreement for mess for another one year w.e.f. 01.10.2025. The Chairman also advises to go for new tender process six month before completion of the agreement tenure.

➤ **Renewal of agreement for engagement of staffs on outsourcing basis through manpower provider:**

The Proposal of extension of agreement with the manpower service providing agency, M/S Group-5, Bhubaneswar (selected through tendering process in 2023) for one year (till 30.09.2025) has also been accepted. The Chairman also advises to go for new tender six month prior to completion of renewal period for engagement of manpower service provider.

➤ **Approval for engagement of personnel through daily wage basis:**

In the last GB meeting, engagement of three service personnel of class- IV (Sweeper-1, Watchman-1 and Pump Operator-1) was approved. The Chairman instruct to engage the personnel through outsourcing basis. The cost shall be met from available PL fund.

➤ **Procurement of Tools & Equipment, Library books, class room & hostel furniture etc:**

In view of the introduction of revised syllabi, introduction of new branch, Principal proposed to purchase class room & hostel furniture, tools & equipment, raw materials, library books etc. from PL (development) fund of institution. The proposal was accepted by the Committee.

The post facto approval of procurement of single bed cots (Total cost of Rs 2,46,150/-) through EPM rate contract has been accorded.

➤ **Development of Institution campus:**

The Committee advised officials of R & B Division, Dhenkanal to submit the detailed estimate for the following works as requested by the Principal.

- To provide southern side boundary wall with razor wire fencing to avoid tress passing.
- Construction of 200 seated boys Hostel
- Extension of existing girls hostel to 50 more capacity
- Construction of 04 number of D-type staff quarters.
- Maintenance work of 12 numbers of staff quarters.
- Furnishing the fourth floor of the academic building to establish the labs, classrooms, tutorial rooms, conference rooms for EEE and E & TC branch.

➤ **Proposal for expenditure of PL Development Fund for the session 2025-26:**

The committee approves the following procurements/expenditure for academic session 2025-26 out of PL/ PL interest.

| Sl. No. | Item/ Component                                                                                                                                                       | Proposed Fund  | Approximate Price (in Rs.)           |
|---------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------------------------------|
| 1       | Procurement of furniture for hostel                                                                                                                                   | PL             | 3,00,000/-                           |
| 2       | Purchase of Library Books                                                                                                                                             | PL (Magazine)  | 2,00,000/-                           |
| 3       | Procurement of minor equipment                                                                                                                                        | PL             | 50,000/-                             |
| 4       | Wages component for three class-IV personnel                                                                                                                          | PL             | 4,05,000/- (@Rs. 11,500/- per month) |
| 5       | Institute Beautification                                                                                                                                              | PL             | Rs. 1,00,000/-                       |
| 6       | Visit of High Schools & exposure visit of girls students to the Institution                                                                                           | PL             | Rs. 50,000/-                         |
| 7       | Conduct of seminar/workshop, remuneration towards subject expert, additional skill training, placements training, industrial visit, coaching for competitive exam etc | PL             | Rs. 1,00,000/-                       |
| 8       | Guest Faculty Remuneration                                                                                                                                            | PL/PL interest | 10,00,000/-                          |

The meeting ended with a vote of thanks to the Chairman and the Participants.

*Mr. Lalaji*

Principal  
Govt. Polytechnic, Dhenkanal

*Principal  
Govt. Polytechnic  
Dhenkanal*

*Collector & DM and Chairman  
Governing Body,  
Govt. Polytechnic, Dhenkanal*